



E0962: NIMS ICS All-Hazards Planning Section Chief (Pilot)

Course Dates:

Fiscal Year 2024 (FY24)

- September 23–27, 2024
 - (8 a.m. to 5 p.m.)

This course is 5 days in length. Students must attend all sessions of their delivery. **All class times are Eastern Time (ET).**

Course Description:

Pilot deliveries are conducted as the final step of the course design process. Prospective students will encompass both previously trained and credentialed as well as first time students meeting the prerequisite qualifications. Students that successfully complete the training will receive credit for the course completion.

Once we begin the selection process for each pilot, prospective students will be screened for required prerequisites and selection criteria. The prospective students who are selected will receive access to the required “pre-work” that will take approximately 30 hours to complete. The first (12) to return a completed “pre-work” packet will be rostered for the course. Please note, there are additional prerequisite requirements for the updated E0962.

Course Goal:

This course is intended to provide Federal, state, local, tribal, and territory emergency responders functioning as Planning Section Chiefs (PSC) independently under Incident Command System Organization an opportunity to perform duties and responsibilities of a PSC in a facilitated scenario environment.

Prerequisites:

The following courses are required: **(most current)**

- IS0013: EMI Conduct and Behavior
- IS100: Introduction to the Incident Command System, ICS-100
- IS200: Basic Incident Command System for Initial Response, ICS-200
- E/L0300: Intermediate ICS for Expanding Incidents, ICS-300
- E/L0400: Advanced Incident Command System for Complex Incidents, ICS-400
- IS700: An Introduction to the National Incident Management System (NIMS)
- IS800: National Response Framework, An Introduction
- IS201: Forms Used for Development of the Incident Action Plan
- IS995: ICS Position Training Foundations Course

Location:

This will be conducted at the National Emergency Training Center (NETC), Emmitsburg, MD.

Technology Requirements:

Students and instructors must have the capability to use video, audio, Adobe, and Microsoft Word. Students and instructors are expected to broadcast audio and video during portions of the course, to include while instructing and briefing. Students and instructors must attend a familiarization session prior to the start of the course to ensure familiarity with the delivery platform and to address any technological issues.

TRAINING OPPORTUNITY

Target Audience:

Participants who have previous training and are credentialed as a Planning Section Chief, as well as first time students required to complete this course as a prerequisite of starting or completing their PSC credentialing.

Application Review:

To be evaluated for admission into this course, the **attachments section on the NETC application must be completed**. Refer to the Target Audience statement **and indicate how you meet the requirements based upon your position and experience**. Attach a separate document if needed. Include copies of prerequisite course completion certificates or transcripts.

Application packages will be screened, and tentative acceptance will be emailed, to those that meet the course prerequisites, with course pre-work completion requirements. Only individuals who successfully complete the course pre-work provided in the tentative acceptance will be formally accepted into the pilot.

Applications without prerequisite documentation will be rejected.

Applications will stop being reviewed when the course is full or 12 weeks before the delivery, whichever comes first.

Attendance Requirements:

- Students may not miss more than a total of 10% of the instruction and course activities to receive a certificate (this is no more than 3 hours and 30 minutes).
- Students will be expected to provide feedback, written and verbal, on the pilot course. This can, but is not limited to, include course prework and materials, in-person class delivery, course materials, and activities.
- Any absence for a scheduled meeting or appointment that interferes with course work or exams could result in not passing the course.

- Roll will be taken at the beginning of each unit, and at the beginning of each breakout session to validate ongoing student participation.

Remediation Policy:

Remediation for in-class work will be done immediately after a student has fallen below the minimum standard. Remediation will be conducted with the student and a facilitator/evaluator, ensuring understanding of the enabling objective(s).

Continuing Education Units (CEUs):

This course awards **3.5** CEUs for completion of this course.

To Apply:

Visit: [NETC Online Application](#)

Upload copies of ALL prerequisites to prevent rejection of your application.

To Review Course Requirements:

Visit: [EMI Course Catalog](#)

Request for Accommodation:

If you require a reasonable accommodation (sign language interpreters, Braille, CART, etc.), please make the request NLT 15 days prior to the class start date. When making any requests, please provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act No. 1749 (45 CFR Part 160 Subparts A and E of Part 164). Last-minute requests will be accepted; however, they may not be possible to fulfill. Please indicate any requests as part of your admissions application.

Any additional questions should be directed to NETC Admissions by email at netcadmissions@fema.dhs.gov.

EMI Point of Contact:

For additional information, you can send your questions to: EMI-NIMS-ICStraining@fema.dhs.gov.

TRAINING OPPORTUNITY